

BOARD DECISION SHEET

Please let the Clerk know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Clerk know as it may be necessary to advise the Board or seek further instructions from the Board.

INTEGRATION JOINT BOARD - TUESDAY, 30 AUGUST 2022

	Item Title	Board Decision	Required to take action	Officer to Action
1	<u>Welcome from the Chair</u>	<p>The Board resolved:-</p> <ul style="list-style-type: none">(i) to note the Chair's remarks;(ii) to record its appreciation to Dr Malcolm Metcalfe, former IJB Secondary Care Advisor who had stepped down from his role; and(iii) to welcome Christine Hemming and Steven Close who would be replacing Dr Metcalfe as NHS secondary care advisors to the IJB; and(iv) to welcome new Members Fraser Bell, Paul Mitchell and Shona Omand-Smith to the Board.		

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2	<p><u>Declarations of Interest and Transparency Statements</u></p> <p>Members are requested to intimate any Declarations of Interest or Transparency Statements</p>	<p><u>The Board resolved:-</u></p> <p>(i) to note that the Chair advised that she had a connection in relation to agenda item 6.3 (Supplementary Work Plan – Social Care) by virtue of her role as Chief Executive of Alcohol and Drugs Action until 2018, however having applied the objective test she did not consider that she had an interest and would not be withdrawing from the meeting; and</p> <p>(ii) to note that Alan Chalmers declared an interest in relation to agenda item 6.3 by reason of his position as a Volunteer with Alcohol and Drugs Action. Mr Chalmers confirmed that he would be withdrawing from the meeting prior to the Board’s consideration of the item.</p>		
3	<p><u>Exempt Business</u></p> <p>Members are requested to determine that any exempt business be considered with the press and public excluded</p>	<p><u>The Board resolved:-</u></p> <p>to consider the exempt sections of items 6.3 with the press and public excluded.</p>		
4	<p><u>Video Presentation: FRESH Community Wellness</u></p>	<p><u>The Board resolved:-</u></p> <p>to note the video.</p>		
5	<p><u>Minute of Board Meeting of 7 June 2022</u></p>	<p><u>The Board resolved:-</u></p> <p>(i) to agree that the actions at Article 17 (Project Search) had been completed and note that several participants had been offered full time jobs and;</p> <p>(ii) to otherwise approve the minute as a correct record.</p>		

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6	<u>Minute of Risk, Audit and Performance Committee of 23 June 2022</u>	<p>The Board resolved:-</p> <p>(i) in response to a question regarding waiting times for CAMHS appointments following the initial choice appointment, to note that the Chair of RAPC and Chief Officer would seek clarification and circulate to Members; and</p> <p>(ii) to otherwise note the minute.</p>		
7	<u>Draft Minute of Clinical and Care Governance Committee of 10 August 2022</u>	<p>The Board resolved:-</p> <p>to note the minute.</p>		
8	<u>Business Planner</u>	<p>The Board resolved:-</p> <p>(i) to note that the report on hybrid meetings was being removed from the Planner but would be included in the report to committee on 11 October 2022 regarding Committee Dates for 2023/24; and</p> <p>(ii) to otherwise agree the Planner.</p>		
9	<u>Seminar and Workshops Planner</u>	<p>The Board resolved:-</p> <p>to note the Planner.</p>		
10	<u>Chief Officer's Report</u>	<p>The Board resolved:-</p> <p>(i) to note that the General Practice Sustainability report being prepared for the Clinical and Care Governance Committee meeting on 25 October 2022 would be circulated to Members;</p> <p>(ii) to note that that Local Outcome Improvement Plan Annual Outcome Improvement Report would be circulated to Members; and</p> <p>(iii) to otherwise note the details contained in the report.</p>		

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11	<u>Equalities and Equalities Outcomes - HSCP.22.067</u>	<p><u>The Board resolved:-</u></p> <ul style="list-style-type: none"> (i) to note the progress made to date and the future plans in relation to continued assurance of compliance with our legislative duties in relation to Equality, Human Rights and Fairer Scotland duties; (ii) to instruct the Chief Officer to submit an annual report on the progress made to make the equality duty integral to the exercise of the IJB functions to the Risk Audit and Performance Committee; (iii) to instruct the Chief Officer to submit a progress report on its Equality Outcomes and Mainstreaming Framework every two years, in advance of publication; (iv) to instruct the Chief Officer to review the IJB's Equality Outcomes and submit these to the IJB for approval in advance of the next required renewal date of April 2025; and (v) to instruct the Strategy and Transformation Lead to feedback to Public Health Scotland a suggestion to make 'access to health' explicit in future Equalities guidance. 		

	Item Title	Board Decision	Required to take action	Officer to Action
12	<u>Appointment of Chairs - Risk, Audit and Performance Committee (RAPC) and Clinical Care Governance (CCG) - HSCP.22.076</u>	<u>The Board resolved:-</u> (i) to appoint Councillor Martin Greig as Chairperson of the Risk, Audit and Performance Committee for a period not exceeding three years with effect from 1 November 2022; (ii) to appoint Kim Cruttenden as Chairperson of the Clinical and Care Governance Committee for a period not exceeding three years with effect from 1 November 2022; and (iii) to record the Board's thanks to John Tomlinson for his three years as Chair of the Risk, Audit and Performance Committee and to Councillor Allard for his time as Chairperson of the Clinical and Care Governance Committee.		
13	<u>Revised Strategic Risk Register and revised Risk Appetite Statement - HSCP.22.075</u>	<u>The Board resolved:-</u> (i) to note the outcomes of the strategic risk workshop on 15 August 2022; (ii) to note that a revised Risk Appetite Statement and Strategic Risk Register would be submitted to the IJB at its meeting on 11 October 2022; and (iii) with respect to cost of living increases, to instruct the Business Manager to discuss the risks of these with the Leadership Team, with any revisions in this regard to be presented to the IJB on 11 October 2022.		

	Item Title	Board Decision	Required to take action	Officer to Action
14	<u>ACHSCP Annual Report - HSCP.22.070</u>	<p><u>The Board resolved:-</u></p> <ul style="list-style-type: none"> (i) to note the performance that had been achieved in 2021/22, the final year of the last Strategic Plan; (ii) to approve the publication of the Annual Performance Report 2021-22 (as attached at Appendix A of the report) on the Aberdeen City Health and Social Care Partnership's (ACHSCP) website; (iii) to instruct the Chief Officer to present the approved Annual Performance Report to both Aberdeen City Council and NHS Grampian Board; and (iv) to note that Councillor Tissera and Phil Mackie would further discuss premature mortality rates offline. 		

	Item Title	Board Decision	Required to take action	Officer to Action
15	<u>Supplementary Report on Social Care - HSCP.22.066</u>	<p><u>The Board resolved:-</u></p> <ul style="list-style-type: none"> (i) to approve the extension for one year, of two contracts for drug and alcohol services, and approve the opportunity to advertise to the market a five-year contract for drug and alcohol services, as detailed in Appendices A1 and C of the report; (ii) to approve the direct award of a contract for an outreach support service for three years, as detailed in Appendices A1 and D of the report; (iii) to approve the extension for one year, of a contract for mental health services as detailed in Appendices A1 and E of the report; (iv) to approve the extension for one year, of a contract for suicide prevention services as detailed in Appendices A1 and F of the report; (v) to approve the direct award of a contract for Intensive Housing Support Services for five years, as detailed in Appendices A1 and G of the report; and (vi) to make the Direction, as attached at Appendix B of the report and instruct the Chief Officer to issue the Direction to Aberdeen City Council. 		

	Item Title	Board Decision	Required to take action	Officer to Action
16	<u>Locality Plans - HSCP.22.071</u>	<p><u>The Board resolved:-</u></p> <ul style="list-style-type: none"> (i) to consider the Annual Locality Planning Report 2021/2022; (ii) To endorse the further development of locality working including the continued delivery of Locality Planning and the Aberdeen City Health and Social Care Partnership (ACHSCP) Strategic Plan; (iii) to Instruct the Chief Officer to present the Annual Report on Locality Plans to Community Planning Aberdeen Board on 14th September 2022; (iv) to instruct the Chief Officer to report to the Risk, Audit and Performance committee in 12 months with an update on locality planning; (v) to note that the ACC Chief Executive would investigate the profile of support provided for free school physical education classes and how activities were assessed, and discuss this offline with Alison Murray; and (vi) to note that Phil Mackie would work with colleagues to deliver a Population Health Approach seminar which considered the IJB's role in prevention/population health and to consider Sport Aberdeen input at the same seminar. 		

	Item Title	Board Decision	Required to take action	Officer to Action
17	<u>Workforce Plan - HSCP.22.073</u>	<p><u>The Board resolved:-</u></p> <p>(i) to consider the initial draft ACHSCP Workforce Plan 2022 – 2025 as attached at Appendix A of the report and instruct the Chief Officer to bring the final version of the ACHSCP Workforce Plan 2022 – 2025 to the IJB on 11 October 2022; and</p> <p>(ii) to endorse the continued work of the short life working group with the ongoing wider staff consultation and incorporation of the feedback from Scottish Government.</p>		
18	<u>Fast Track Cities - HSCP.22.078</u>	<p><u>The Board resolved:-</u></p> <p>(i) to note the progress on the action plan; and</p> <p>(ii) to endorse the proposed actions for 2022/23, noting that the action plan was a live document; and</p> <p>(iii) to instruct the Chief Officer to provide an update on progress in January 2023.</p>		

	Item Title	Board Decision	Required to take action	Officer to Action
19	<u>Link Practitioner Service Contract- HSCP.22.062</u>	<p><u>The Board resolved:-</u></p> <ul style="list-style-type: none"> (i) to approve the Business Case attached at Appendix A of the report, and the recommended option to issue a tender for a provider to deliver the Link Practitioner Service for four years from 1 April 2023, with an option to extend the contract for an additional three years; (ii) to delegate authority to the Chief Officer to extend the Link Practitioners contract to the contract holder in the event of a satisfactory Year 3 contract review for a further three years up to 31 March 2030; (iii) to request an update within the Chief Officer's Report on the outcome of the tender process at the IJB's meeting on 29 November 2022; (iv) to make the Direction attached at Appendix B of the report and instruct the Chief Officer to issue the Direction to NHS Grampian; (v) to instruct the Senior Project Manager to provide an annual overview of the contract delivery and a performance review from the service provider to be contained within the Chief Officer's report; and (vi) to instruct the Senior Project Manager to report any significant changes to the contract at the end of the year four review. 		
20	<u>Rosewell House - IJB/BAC Joint Evaluation - HSCP.22.074</u>	<p><u>The Board resolved:-</u></p> <ul style="list-style-type: none"> (i) to commend the Team on their continuing work and being shortlisted for the Scottish Social Services Awards – Showcasing an Integrated Workforce; and (ii) to otherwise note the content of the report. 		

	Item Title	Board Decision	Required to take action	Officer to Action
21	<u>Supplementary Report on Social Care - HSCP.22.066 - Exempt Appendices</u>	<u>The Board resolved:-</u> to note that the recommendations had been approved at Article 15.		
22	<u>11 October 2022, at 10am</u>	<u>The Board resolved:-</u> to note the date of the next meeting.		
23	<u>Call for Views - National Care Service - draft response - to follow</u>	<u>The Board resolved:-</u> to note that this item would be held in a separate private workshop session.		

Should you require any further information about this agenda, please contact Emma Robertson, emmrobertson@aberdeencity.gov.uk